

February 21, 2019

The Martin County Board of Commissioners met in Special Called Session on Thursday, February 21, 2019 at 5:00 p.m. in the Martin County Governmental Center, Commissioners' Boardroom at 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Those in attendance: Chairman Tommy Bowen, Vice Chairman Dempsey Bond, Jr., Commissioner Elmo "Butch" Lilley, Commissioner Ronnie Smith, County Manager David Bone, Clerk to the Board Jessica Godard, and County Attorney Richard James.

Commissioner Joe R. Ayers and Finance Director/Deputy Clerk Cindy Ange were not in attendance.

Chairman Bowen called the meeting to order at 5:00 p.m. Commissioner Bond led the pledge of allegiance. Commissioner Lilley provided the invocation.

AGENDA APPROVAL

Vice Chairman Bond made the MOTION to approve the agenda as presented, with a SECOND by Commissioner Smith. The Board APPROVED the motion unanimously.

Acceptance of Bids for Ray Street Building Renovations

In Martin County's CTP / Section 5311 grant application for 2016-17, Martin County included a funding request in the Capital Budget for the development and paving of a parking lot for MCT vehicles next to the County-owned building on Ray Street. The Wooten Company provided some engineering services for this project. In June 2017, the Board of Commissioners approved the low bid of \$48,575 for site work / paving and awarded this site work / paving contract to B. E. Singleton & Sons. In September 2017, the Board of Commissioners approved and awarded the bid from Pamlico Fence Company for the fence installation in the amount of \$18,784. In November 2017, the Board of Commissioners approved a bid from Donnie Whitehurst Electrical Service for parking lot lighting and cameras in the amount of 29,695. (This completed the work in the 2016-17 grant application.

The renovation of the building, itself, is a part of the 2017-18 funding. In February 2018, the Board of Commissioners approved and awarded the bid for roof replacement to BM Roofing in the amount of \$24,877. The Board of Commissioners also approved and awarded the bid for HVAC replacement to Armstrong and Son Heating and Air, LLC in the amount of \$13,000.

The remaining work included:

- Window & boxing replacement
- Installing new doors
- Reception window
- Repair/Replace sheetrock

- Painting (interior)
- Restrooms (Public & Employee)
- ADA Handicap parking & Walkways
- Drop ceiling
- Electrical upgrade
- Signage
- Landscaping
- Gravel Driveway

County Manager Bone stated regulatory challenges were affecting this project. Due to these challenges, on September 12, 2018, county staff recommended and the Board of Commissioners approved the use of A. R. Chesson to manage the remaining aspects of this project. The cost of these services (\$28,199) would be paid with county funds.

Construction bids had been received. Not all bidders were compliant with the Davis-Bacon wage requirements (involved with federal funding), and not all bidders carried worker's compensation insurance, which was also required; therefore, the recommended bid awards were not the "low bidder" in every situation. A. R. Chesson recommended the award of contract to the following bidders:

1. Window Replacement – H & H – \$8,930
2. Doors
 - Materials only – Riverbank – \$904.14
 - H & H (labor only) – \$1,100
3. Reception Window – H & H – \$750
4. Sheetrock (combine with Painting)
5. Painting – Premium Paint – \$11,000
6. Public Restroom (combine with all Plumbing)
7. Employee Restroom – JR Reynolds – \$10,800
8. Outer Boxing of Building – H & H – \$4,850
9. Handicapped Parking with Walkways to Building – H & H – \$30,000
10. Drop Ceilings in Offices – Kenny Bradley – \$3,312
11. Flooring in Hallway and Offices – The Carpet Shop – \$11,120.40
12. Electrical – Donnie Whitehurst – \$14,780
13. Landscaping – H & H – \$6,000

Several bids were higher than the original budget, but project contingency could be utilized to make-up the difference. The bids listed above had been approved already by DOT/Public Transit.

Doug Chesson stated they tried to make sure there were ample bids for the project, but he stated very few companies were interested in bidding. The number of available contractors were few, and they were busy. Mr. Chesson stated the bidders listed were ready to start on the job and get it completed. Commissioner Lilley stated the challenges could be because of the amount of competition for good labor.

County Manager Bone stated the project had to be completed by June 30, 2019. He stated Mr. Chesson was prepared to meet that deadline.

Commissioner Lilley made a MOTION to accept the bids as listed above for the Ray Street building renovations, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

ADJOURNMENT

With no further business to discuss, Commissioner Smith made the MOTION to adjourn at 5:05 p.m., with a SECOND by Commissioner Lilley. The Board APPROVED the motion unanimously.

Tommy Bowen, Chairman

Jessica Godard
Clerk to the Board