

January 16, 2019

The Martin County Board of Commissioners met in Regular Session on Wednesday, January 16, 2019 at 7:00 p.m. in the Martin County Governmental Center, Commissioners' Boardroom at 305 East Main Street, Williamston, North Carolina.

ASSEMBLY

Those in attendance: Chairman Tommy Bowen, Vice Chairman Dempsey Bond, Jr., Commissioner Elmo "Butch" Lilley, Commissioner Ronnie Smith, Commissioner Joe R. Ayers, County Manager David Bone, County Attorney Richard James, Finance Director/Deputy Clerk Cindy Ange, and Clerk to the Board Jessica Godard.

Chairman Bowen called the meeting to order at 7:00 p.m. Commissioner Ayers led the Pledge of Allegiance. Commissioner Smith provided the invocation.

Chairman Bowen extended a welcome to everyone in attendance. Chairman Bowen recognized the following elected/appointed official in attendance: Sheriff Tim Manning, Bear Grass Mayor Charlotte Griffin, Parmele Mayor Jerry McCrary, Hamilton Commissioner Larry Jackson, Hamilton Commissioner Ervin Williams, Hamilton Commissioner William Freeman, and Clerk of Court Tonya Leggett. Also in attendance were Chief Deputy Drew Robinson and Martin County Schools Superintendent Dr. Chris Mansfield.

AGENDA APPROVAL

Commissioner Lilley made the MOTION to approve the agenda as revised, with a SECOND by Vice Chairman Bond. The Board APPROVED the motion unanimously.

PUBLIC COMMENTS

John Liddick, 502 S. Houghton Street, Williamston discussed "Celebrate Recovery", a program designed to assist individuals struggling with drug addiction. Mr. Liddick had prior experience working with drug addicts while residing in Philadelphia and recognized the need for those services in Martin County.

Mr. Liddick reported Celebration Recovery was formed more than 20 years ago in California, citing the existence of 33,000 chapters of the organization worldwide. Mr. Liddick stated the group meets every Tuesday at First United Methodist Church in Williamston, NC. Mr. Liddick shared the mission of Celebrate Recovery, "Walk with Christ and Get Over Addiction". Mr. Liddick stated Celebrate Recovery is not affiliated with any church, but the preacher at First United Methodist Church had offered a space at that church for the meetings.

The Board thanked Mr. Liddick for his information and dedication to the program.

Chairman Bowen asked if anyone else would like to give public comments, but no further public comments were given.

CONSENT AGENDA

Commissioner Smith made the MOTION to approve the Consent Agenda as presented, with a SECOND by Vice Chairman Bond. The Board APPROVED the motion unanimously.

1. **Minutes** for December 3, 2108 Regular Session and December 28, 2018 Special Session.
2. **Financial Report** for October 2018 included for informational purposes.
3. **Tax Assessor – Tax Refund Requests – November 2018**

Parcel #07-01574 – Mr. Sammy Roebuck was requesting a refund on behalf of Eula Roebuck for a double list and payment of taxes on a 2010 double-wide mobile home. After extensive research, the Tax Assessor’s office had discovered the same mobile home was double listed and paid by both parties since 2011. James H. Roebuck was the correct owner and taxpayer for the mobile home, but the mobile home was also listed as real property attached to the parcel that was owned by Eula Roebuck. Per General Statute 105-381(a)(1), Martin County was allowed to refund the current year plus 5 additional years due to an error from within the Tax Assessor’s office. The values/years that were eligible for a refund are as follows:

- 2017 -- \$47,660
- 2016 -- \$59,130
- 2015 -- \$59,130
- 2014 -- \$59,130
- 2013 -- \$59,130

If approved, the refund amount would be \$2,210.88 plus any additional interest and fees due from the county. They were requesting the refund to be applied to any outstanding taxes and any remainder to be refunded by mail.

Parcel #07-00064 – Mr. Richard Sink was requesting a refund for year 2018 (1 year) for a solid waste availability fee that was paid on his parcel. Mr. Sink’s dwelling caught fire and burned down in August 2017. There was no dwelling on the property for 2018 and should not be assessed a solid waste availability fee for 2018. Per Martin County Landfill Ordinance, Mr. Sink was allowed up to 2 years to be refunded/adjusted. If approved, the refund amount would be \$172 for year 2018 plus any additional fees or interest. Mr. Sink was requesting the refund to be applied to any outstanding taxes that he may have owed.

4. **Tax Assessor – Tax Relief Orders – November 2018 and December 2018**

November 2018

Year Levy	Lname	Fname	Reason	Value	Total
2018	Chesson Davis	Samantha Nicole	Over Assessment		16.96
2018	Gilliam	Maurice Leon	Adjustment		21.88
2018	Hayes	Donald Lee	Adjustment		108.75
2018	King	Peggy Rogers	Situs Error		34.55
2018	Moore	Lon David	Adjustment		21.75
2018	Transportation	Baldwin	Sold Vehicle		231.25

2018	Transportation	Baldwin	Sold Vehicle		240.89
2018	Transportation	Baldwin	Sold Vehicle		278.37
2018	Transportation	Baldwin	Sold Vehicle		303.52
2018	Transportation	Baldwin	Sold Vehicle		250.54
2018	Nguyen	Nguyet Thi Minh	Sold Vehicle		19.75
2018	Roebuck	Samuel Ashley	Double Listing		395.57
2018	Scott	James Christopher	Sold Vehicle		204.26
2018	Scott	James Christopher	Sold Vehicle		204.26
				Total	\$2,332.30

December 2018

Year Levy	Lname	Fname	Reason	Value	Total
2018	Bilbro	David	Error in Value		40.37
2018	Boyd Sr.	Linwood	Double Billed		402.92
2018	Lee	Ushel	Disabled Veteran		228.07
2018	Robersonville	Ice and Coal	Error in Landfill Fee		172.00
2018	Wilkins	Naomi Fields	Error in Landfill fee		172.00
2018	Willoughby	Richard L	Error in Landfill Fee		172.00
2018	Griffin	Daniel McCoy	Personal Property Correction		0.93
2018	Peaks	Christopher Wayne	Personal Property Correction		26.97
2018	Chesson Davis	Samantha Nicole	Over Assessment		16.96
2018	Gilliam	Maurice Leon	Adjustment		21.88
2018	Hayes	Donald Lee	Adjustment		108.75
2018	King	Peggy Rogers	Situs Error		34.55
2018	Moore	Lon David	Adjustment		21.75
2018	Pritchett	Tom	Mileage		23.00
				Total:	\$1,142.15

5. Tax Collector's Report – November & December 2018

	November	November Y-T-D	December	December Y-T-D
20 Real Property	\$1,727,466.74	\$4,373,624.82	\$2,909,442.63	\$7,283,067.45
25 Personal Property	<u>51,463.35</u>	<u>960,795.29</u>	<u>3,467,123.44</u>	<u>4,427,918.73</u>
Total	\$1,778,930.09	\$5,334,420.11	\$6,376,566.07	\$11,710,986.18
30 Motor Vehicle	<u>-97.32</u>	<u>624.02</u>	<u>75.38</u>	<u>699.40</u>
Total MV	-\$97.32	\$624.02	\$75.38	\$699.40
All Total	\$1,778,832.77	\$5,335,044.13	\$6,376,641.45	\$11,711,685.58

6. Board Appointments/Reappointments

Transportation Advisory Board

The Transportation Advisory Board is comprised of members from various groups in the community. The Transportation Advisory Board serves as a liaison between the residents of Martin County and the county government concerning transportation issues, as well as serves as the advisory body for Martin County Transit. Currently, there are several vacancies on this Board.

Mr. Frank Halsey, Deputy Director for Martin County Transit, recommended the appointment of Mr. Roy Moore to the Transportation Advisory Board. Mr. Moore is with Choanoke Area Development Association (CADA). CADA has taken the place of Martin Community Action in our community; therefore a representative would not be available to represent Martin Community Action.

In addition, Deputy Director Halsey recommended the appointment of Ms. Deryl Fulmer, PhD, Dean of Academic Affairs at Martin Community College. Dean Fulmer agreed to serve on the Transportation Advisory Board, if appointed, and had an alternate arranged should she not be able to attend a meeting to ensure adequate representation of Martin Community College.

The Board of Commissioners approved the appointments of Mr. Ray Moore and Dean Deryl Fulmer to the Martin County Transportation Advisory Board, as part of the consent agenda.

Tourism Development Authority Board

On January 8, 2019, Mr. Barney Conway, Tourism Development Authority Director sent a letter of recommendation for appointment to the Tourism Development Authority Board. Mr. Conway recommends the appointment of Mr. Evan Brothers, the Manager of Holiday Inn Express in Williamston. The appointment would be filling a vacant position for a Hotel Representative on that Board.

The Board of Commissioners approved the appointment of Mr. Evan Brothers to the Tourism Development Authority Board, as part of the consent agenda.

Martin General Health Board of Trustees

The Martin General Health Board of Trustees recommended the reappointment of Mr. Tommy Bowen for another three year term, which would expire January 1, 2022.

Mr. Ira Price, Sr. expressed his desire to not be reappointed to the Martin General Health Board of Trustees. Staff reached out to Mr. Greg Shepherd of Boyd Agency to inquire about his interest in serving per the recommendation of Martin General Hospital CEO Joanie White-Wagoner. However, Mr. Shepherd declined at this time.

The Board of Commissioners approved the reappointment of Chairman Tommy Bowen to the Martin General Health Board of Trustees, as part of the consent agenda.

Regional Area Authority (Mental Health) Board (Trillium)

The Trillium Northern Regional Advisory Board serves 10 counties in North Carolina including Bertie, Camden, Chowan, Currituck, Gates, Hertford, Martin, Northampton, Pasquotank, and Perquimans counties. The purposes of the Regional Advisory Board are:

- To involve local stakeholders to respond to unique community needs and priorities
- To promote understanding and collaboration at the local level
- To provide local participation in monitoring the performance and services within each region

The term for Dr. Derrick Wilkins expired on July 31st, 2018. Dr. Wilkins served as the general public representative. Commissioner Ronnie Smith is the Commissioner Representative.

Trillium Northern Regional Director Bland Baker sent an email on November 8th, 2018 stating the need to fill the “other” position on the board. Director Baker suggested someone from the Department of Social Services or the Health Department.

Health Director Wes Gray recommended Ms. Kimberly Clark for appointment to the Regional Area Authority (Mental Health) Board. Ms. Clark is a Social Worker with Martin-Tyrell-Washington District Health Department. Ms. Clark has participated in Regional Area Authority meetings in the past with a previous agency.

The Board of Commissioners approved the appointment of Ms. Kimberly Clark to the Trillium Northern Regional Advisory Board, as part of the consent agenda.

Equalization and Review Board

In 2009, Martin County adopted a Resolution appointing a special Board of Equalization and Review to review tax lists and to hear taxpayer appeals. Each year, board members are to be approved and appointed by the County’s Board of Commissioners for a one (1) year term.

As per NC General Statute 105-322 (e), Tax Assessor Elisha Hardison would start the Board of Equalization and Review this year on Monday, April 1, 2019 and adjourn on Monday April 8, 2019. Meetings would be held in the Martin County Commissioner’s boardroom at 5:00 p.m. The following five (5) Martin County taxpayers were contacted and agreed to serve, if appointed:

1. Jennie Rawls
2. Hugh Kennedy
3. Anita Whitehurst
4. Donald White
5. Tracy Gurganus

The Board of Commissioners was asked to appoint the above-listed Board of Equalization and Review members to serve for the 2019 tax year.

Furthermore, it was Tax Assessor Elisha Hardison’s recommendation to appoint Hugh Kennedy to serve as chairman and Donald White serve as vice-chairman for the 2019 tax year.

The Board of Commissioners approved the appointment of Jennie Rawls, Hugh Kennedy-Chairman, Anita Whitehurst, Donald White-Vice Chairman, and Tracy Gurganus to the Equalization and Review Board for the 2019 tax year, as part of the consent agenda.

7. Clerk Report (included for informational purposes)

INTRODUCTION OF NEW EMPLOYEE (S)

Water Department

Martin County Water District Manager Ed Warren introduced Mr. Casey Lee, Water Technician to the Board of Commissioners. Manager Warren stated Mr. Lee was a lifelong Martin County resident, and had extensive public works experience with several agencies. Mr. Lee had been with Martin County since December 1, 2018, and Manager Warren stated the department was glad to have him on the team.

Sheriff's Office

Sheriff Tim Manning introduced Deputy Sheriff Christian Carmen to the Board of Commissioners. Sheriff Manning stated Deputy Carmen had been with the Sheriff's Office since October 2018, and had caught on quickly because of his background in law enforcement.

Department of Social Services

DSS Director Letecia Loadholt introduced several new employees to the Board. First was Meyoshi Leary, Income Maintenance Caseworker. Ms. Leary is a Colerain, NC native. Ms. Leary holds an Associate's Degree in Business administration, is working towards a Bachelor's Degree, and has experience as a former Washington County DSS employee.

Next, DSS Director Loadholt introduced Lucretia Pugh. Ms. Pugh had worked as an insurance agent for several years, and desired a career change, and is now an Income Maintenance Caseworker with Martin County DSS.

Next, DSS Director Loadholt introduced Ms. Candida Ruffin, a Williamston native. Ms. Ruffin has a Bachelor's Degree in Criminal Justice from NC Wesleyan College, obtained her NC Child Care Credentials, and is now an Income Maintenance Caseworker in the Child Care Subsidy unit.

Next, DSS Director Loadholt introduced Ms. Shameka James, a Martin county native. Ms. James attended Barton College and majored in social work. Ms. James will be working in the services unit performing CAP billing and other services.

Ms. Latrica Hines attended Elizabeth City State University and obtained a Bachelor's degree in Criminal Justice, and attended Capella University obtaining her Master's degree in counseling. Ms. Hines has served on many boards and councils, and has her Triple P (Positive Parenting Program) certification. Ms. Hines will be working in the Child protective services unit.

Finally, DSS Director Loadholt introduced Ms. Robin Johnson. Ms. Johnson is from Scotland Neck, and graduated from ECU School of Human Ecology. Ms. Johnson has experience working with the Real crisis center, and has worked as a Resident counselor and program manager. Ms. Johnson will be a Children's services unit social worker.

Commissioner Smith expressed he felt proud of the new employees, and the ladies from DSS because of their education backgrounds, and felt all would do positive things for Martin County.

PRESENTATIONS

Audit Presentation – Chris Burton

In accordance with NC General Statute 159-34 and governmental auditing standards generally accepted in the United States, the independent certified public accounting firm of Carr Riggs & Ingram, LLC (CRI) had completed the 2017-18 Audit of Martin County. The purpose of the audit was to render an opinion concerning the County's compliance with:

- Generally Accepted Accounting Principles (GAAP), and
- Other regulatory items such as budgets, grants and debt covenants.

The Independent Audit Report is part of the Comprehensive Annual Financial Report (CAFR) for the County. The CAFR was produced under the direction of the Martin County Finance Office, Cindy Ange, Finance Officer.

The financial statements, themselves, showed the financial health of the County.

Mr. Chris Burton, of Carr Riggs & Ingram, made the audit presentation.

Mr. Chris Burton, of Carr Riggs & Ingram, delivered a clean opinion. He said the Martin County 2016-17 financial statements were presented fairly, in all material respects. The CAFR presented the respective financial position of the governmental activities; the business-type activities; the aggregate discretely presented component units; each major fund; and the aggregate remaining fund information of Martin County, as of June 30, 2018, as well as the respective budgetary comparison of the General fund for the year ended, in accordance with accounting principles generally accepted in the United States of America.

Financial Highlights

- The assets and deferred outflow of resources of Martin County exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$15,316,109 (net position).
- As of the close of the current fiscal year, Martin County's General Fund reported an ending fund balance of \$12,074,249, an increase of \$58,277, in comparison with the prior year.
- At the end of the fiscal year, unassigned fund balance for the General Fund was \$8,436,400, or 29.5 percent of total General Fund expenditures for the fiscal year.

Auditor Burton noted the continued deficit in the Water District Enterprise Funds. Auditor Burton stated the Local Government Commission would be sending a letter regarding the continued deficit. Additionally, Auditor Burton noted on page 21 (Martin County's Net Position) of the CAFR, a decrease in the net position due to restatement of OPEB liability. \$1,000,000 was transferred out of the hospital fund to fund the OPEB trust.

Auditor Burton did note an incorrectly reported retirement age in ORBIT, but that had since been corrected.

The Board thanked Auditor Burton, Finance Officer Ange and staff for continuing to do an excellent job.

Charts from the 2017-18 CAFR/Audit Report containing the general fund revenue by sources, changes in ad valorem taxes revenue, growth in sales tax revenue, general fund expenditures by function and the fund balance calculation were as listed below:

Revenues by Source – General Fund				
	6/30/2018		6/30/2017	
Ad valorem taxes	15,616,282	50.25%	14,279,856	49.66%
Local option sales taxes	4,522,225	15.55%	4,326,559	15.04%
Other taxes	406,904	1.31%	396,427	1.38%
Intergovernmental	7,235,554	23.28%	6,682,953	23.24%
Licenses and fees	305,280	0.98%	305,945	1.06%
Sales and services	2,615,885	8.42%	2,396,267	8.33%
Investment earnings	85,588	0.28%	28,598	0.10%
Miscellaneous	289,645	0.93%	341,312	1.19%
	<u>28,757,917</u>	<u>100.00%</u>	<u>28,576,711</u>	<u>100.00%</u>

Change in Ad Valorem Taxes Revenue			
Year	Amount Collected	Percentage Increase	Tax Rate
1998	9,502,460	-0.41%	0.770
1999	9,597,881	1.00%	0.770
2000	10,098,011	5.21%	0.770
2001	10,185,450	0.87%	0.770
2002	11,668,521	14.56%	0.770
2003	12,203,732	4.59%	0.785
2004	12,188,052	-0.13%	0.785
2005	12,316,564	1.05%	0.785
2006	12,451,545	1.10%	0.785
2007	12,086,146	-2.93%	0.785
2008	11,668,642	-3.45%	0.785
2009	13,142,729	12.63%	0.785
2010	12,260,051	-6.72%	0.670
2011	12,232,872	-0.22%	0.670
2012	12,740,224	4.15%	0.670
2013	12,741,568	0.01%	0.670
2014	14,251,585	11.85%	0.720
2015	14,156,564	-0.67%	0.720
2016	14,248,880	0.65%	0.735
2017	14,279,856	0.22%	0.735
2018	15,616,282	9.36%	0.790

Growth in Sales Tax Revenue		
Year	Sales Tax Revenue	% of Growth
1998	3,447,411	2.75%
1999	3,625,310	5.16%
2000	3,839,887	5.92%
2001	3,797,738	-1.10%
2002	3,463,500	-8.80%
2003* (1 st year Article) 44	3,859,365	11.43%
2004^ (1 st Full Year Article 44	4,761,902	23.39%
2005	4,665,609	-2.02%
2006	4,709,182	0.93%
2007	5,100,922	8.32%
2008	5,460,400	7.05%
2009**	4,860,601	-10.98%
2010	3,841,869	-20.96%
2011	3,650,972	-4.97%
2012	3,965,060	8.60%
2013	3,733,134	-5.85%
2014	3,862,305	3.46%
2015	4,095,482	6.04%
2016	4,093,207	-0.06%
2017	4,326,559	5.70%
2018	4,522,228	4.52%

Expenditures by Function – General Fund				
	6/30/2018		6/30/2017	
Education	7,520,394	26.31%	7,270,323	25.90%
Human Services	6,054,250	21.18%	6,718,007	23.94%
Public Safety	5,881,471	20.58%	5,629,216	20.06%
General Government	3,336,542	11.67%	3,289,542	11.72%
Environment Protection	2,348,637	8.22%	2,407,967	8.58%
Economic & Phy. Development	1,566,542	5.48%	1,111,869	3.96%
Transportation	959,739	3.36%	726,135	2.59%
Debt Service	763,432	2.67%	763,432	2.72%
Culture and Recreation	149,527	0.52%	149,390	0.53%
	<u>28,580,534</u>	<u>100%</u>	<u>28,065,881</u>	<u>100.00%</u>

Fund Balance Calculation – Year Ended 06/30/18	
Cash and Investment, 06/30/18	8,973,752
Less:	
Liabilities	(366,215)
Deferred Revenues Prepaid taxes	(97,218)

Fund Balance available for appropriation	<u>8,510,319</u>
2018 Actual Expenditures	28,580,534
Transfers to other funds	
Total expenditures and transfers out	
Available fund balance as % of	
Expenditures and transfers out	29.78%

PUBLIC HEARING – None

OLD BUSINESS – None

NEW BUSINESS

Approval of Bids – Console Furniture for 911 Center

Martin County had requested proposals for the console furniture for the new 911 Center currently being built. Due to the fact that the facility is used 24 hours per day / 7 days per week, the furniture required was very specific and is built to a high standard.

Proposals for the furniture were due December 18th. Five (5) proposals were received. The submittals were reviewed, and the RFP Review Committee recommends the Board of Commissioners awards the furniture contract to Russ Bassett. Russ Bassett received the highest score based upon several factors.

Communications Director Jason Steward presented a slide show to the Board of Commissioners, highlighting the bids that were received (bids and scoring tabs). Director Steward stated although Russ Bassett was not the lowest bidder, the company had experience with similar projects, better warranties available, and the ability to serve Martin County for many years to come.

Commissioner Smith asked how many people were on the committee that made the decision on bids, Communication Director Steward stated there were five people involved. Commissioner Smith asked if there was representation from Bertie or Pasquotank counties on that committee, and Communications Director Steward stated there was not, as Bertie County and Pasquotank counties deferred decisions to Martin County.

Commissioner Lilley made MOTION to approve the bid and award to console furniture contract to Russ Bassett, with a SECOND from Commissioner Smith. The Board APPROVED the motion unanimously.

Grant Agreement/Resolution – Beacon Replacement Project at the Martin County Airport

County Manager Bone recalled Martin County was notified in 2018 that it received a \$95,000 grant from the state for a beacon replacement project at the Martin County Airport. No local match was required.

In October 2018, the Board of Commissioners approved a contract with the County's airport consultant, W. K. Dickson, to proceed with the design, bidding and construction of the Beacon Replacement project.

The grant agreement for the funding of the Beacon Replacement project was included in the agenda packet for the Board of Commissioners to review.

Commissioner Ayers made a MOTION to adopt the resolution Request for Aid Application and approve the Agreement between the NCDOT-Division of Aviation and Martin County for the Beacon Replacement Project (*entered into these minutes by reference title "Grant Agreement – State Aid to Airports Between The N.C. Department of Transportation and Martin County"*), with a SECOND from Vice Chairman Bond. The motion was APPROVED unanimously.

Resolution in Support of Juvenile Crime Prevention Council Allocation Expansion

JCPC Eastern Area Consultant Nancy Hodges discussed allocation expansion for JCPC. The N.C. Department of Public Safety partners with Juvenile Crime Prevention Councils in each county to galvanize community leaders, locally and statewide, to reduce and prevent juvenile crime. JCPC board members are appointed by the Martin County Board of Commissioners and meet monthly. The Division of Adult Correction and Juvenile Justice allocates approximately \$22 million to these councils annually. Funding is used to subsidize local programs and services.

Each JCPC has the responsibility to:

- Review the needs of juveniles in the county who are at risk of delinquency or who have been adjudicated undisciplined or delinquent.
- Review the resources available to address those needs
- Prioritize community risk factors
- Determine the services needed to address those problems areas
- Develop a request for proposal for services in need
- Submit a written funding plan to the county commissioners for approval
- Evaluate program performance
- Increase public awareness of the causes of delinquency and strategies to reduce the problem
- Develop strategies to intervene, respond to and treat the needs of juveniles at risk of delinquency
- Provide funds for treatment, counseling, or rehabilitation services.

Currently, the State provides \$114,943 in funding for JCPC funding in Martin County. Currently, there is a 20% local match requirement, and Martin County provides \$22,496 in annual funding.

Consultant Hodges explained the ages for juvenile jurisdiction would be raised, to now include sixteen and seventeen year olds, therefore, more funding would be needed to expand programs in the juvenile justice program. Consultant Hodges stated the previous year, "We were told that there were some legislators who said they thought it was funded", and would like to get as much support from counties as possible to ensure the funding does occur this year.

Regarding local matching, Consultant Hodges stated there would be additional match requirements, but the match wouldn't all have to come from cash matching. Current funding of \$114,943 helps to fund two extra programs with match from Martin County.

Programs managed by JCPC include afterschool programs, tutoring, summer programs, community garden, entrepreneurship, and school-based programs for behavior. Also, there are teen court and restitution programs. Additional funding would be needed to keep the programs running effectively, with the addition of sixteen and seventeen year olds to the programs.

Commissioner Smith stated the NCACC was looking at the situation, and he was in total support of the resolution. Commissioners stated the program managers did a great job at utilizing the funds as well as they were. Consultant Hodges stated the ability to grow and add additional programming has been limited due to stagnant funding.

County Manager Bone asked if there was a specific request for funding. Consultant Hodges stated Juvenile Justice Advisory Council had prepared a report to look at a tiered approach to funding. The final figures were not available at the time of the meeting. The allocation formula may or may not be based on population. The increase in funding would not be a very large amount, but would be enough to give existing programs the boost needed to continue.

The Martin County JCPC has requested the Board of Commissioners adopt the resolution, which requests an increase in State JCPC funding.

Commissioner Smith made a MOTION to adopt the Resolution in Support of Juvenile Crime Prevention Council Allocation Expansion, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

**Martin County
BOARD OF COMMISSIONERS
Resolution in Support of
Juvenile Crime Prevention Council Allocation Expansion**

WHEREAS, Juvenile Crime Prevention Council (JCPC) funding is a partnership between the State of North Carolina and Martin County to ensure a local continuum for court involved and at-risk juveniles; and

WHEREAS, Martin County JCPC funding at \$114,943 per year has seen no increase in more than nine years, while JCPC funded programs have admitted more than 1,700 children during this time; and

WHEREAS, the Juvenile Justice Reinvestment Act passed in 2017, also referenced as North Carolina's Raise the Age legislation, expands the age of juvenile jurisdiction, increasing it to include juveniles ages 16 and 17 years of age effective December 1, 2019, and also encourages School Justice Partnerships that reduce school-based juvenile complaints thereby increasing the need for immediate and age-appropriate services; and

WHEREAS, the Martin County JCPC, provided adequate funding allocation is available, is already aligned to continue to assist and expand resources for diversion programming needs of youth who commit school-based offenses; and,

WHEREAS, the effort to immediately and effectively address juvenile offending behavior is an evidence-based investment in North Carolina's future;

NOW, THEREFORE BE IT RESOLVED, that Martin County fully supports an adequate and timely increase of local Juvenile Crime Prevention funding to ensure program expansion and successful implementation of the Juvenile Justice Reinvestment Act, Raise the Age Legislation, set for December 1, 2019.

Adopted this 16th day of January 2019.

Resolution Supporting Local Control of School Calendars

In 2004, the North Carolina General Assembly assumed control of setting school calendars.

The State mandated late August start date means high schools do not complete the first semester until mid to late January. The current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts test scores, according to students and educators. Additionally, calendar misalignment makes it difficult for high school students or winter graduates to take courses at a community college.

Martin County Schools Superintendent Dr. Chris Mansfield stated this was an idea that had been at the top of the list for some time, as many educators have desired a return of local control of the school calendar. This would be to allow more alignment with the local community college calendar, to allow students to take exams prior to the winter break, and to allow the schools to adjust the calendar when needed due to inclement weather events.

Superintendent Mansfield stated the current one-size-fits-all school calendar start date was no earlier than the Monday closest to August 26th, and the end date was no later than the Friday closest to June 11th. This concrete set of dates becomes difficult when hurricanes, snow storms, and other natural disasters occur and makeup days are needed.

Commissioner Smith stated the NCACC had 5 out of 236 legislative goals, and the school calendar (along with JCPC) were included in the goals.

The NC School Boards Association had sent a resolution to each local Board of Education concerning a request to the state for flexibility and local control in development of the annual school calendar.

The Martin County Board of Education had adopted the presented resolution and had requested the Board of Commissioners also adopt the resolution.

Vice Chairman Bond made a MOTION to adopt the Resolution Supporting Local Control of School Calendars, with a SECOND from Commissioner Lilley. The Board APPROVED the motion unanimously.

RESOLUTION SUPPORTING LOCAL CONTROL OF SCHOOL CALENDARS

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly assumed control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11; and

WHEREAS, the State mandated late August start date means high schools do not complete the first semester until mid to late January; and

WHEREAS, the current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts test scores, according to students and educators; and

WHEREAS, the second semester for high schools starts two to three weeks later than community colleges and universities; and

WHEREAS, superintendents report that the calendar misalignment makes it difficult for high school students or recent winter graduates to take courses at a nearby community college or university during the second semester; and

WHEREAS, exams for Advance Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, it is well-documented through multiple studies that children will experience a phenomenon known as summer learning loss, which has a disproportionate impact on low-income children; and

WHEREAS, long summer breaks can also negatively impact child nutrition, as low-income children who have access to regular meals at school through the free and reduced priced meal program may not have access to regular meals at home; and

WHEREAS, with little flexibility built in to the calendar, scheduling make-up days is extremely challenging; and

WHEREAS, fall sports and band begin August 1, schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

THEREFORE, be it resolved that the Martin County Board of Commissioners requests the North Carolina General Assembly to restore local control of school calendars to best meet the calendar needs and preferences of the families, educators, and businesses in our community.

Adopted by the Martin County Board of Commissioners this 16th Day of January, 2019.

Request by Martin County Economic Development Corporation (EDC) Board of Directors to Consider a Memorandum of Understanding Concerning the Employment of an Economic Development Office Director

The Martin County Economic Development Corporation Board of Directors has asked the Board of Commissioners to consider the concept of a Memorandum of Understanding between Martin County and Martin County EDC concerning the employment of an Economic Development Director. In such an arrangement:

- Jason Semple, the current President / CEO of Martin County EDC, would transition to Martin County employment as the Economic Development Director.
- A Memorandum of Understanding (MOU) would be drafted between Martin County and Martin County EDC concerning the provision of Martin County EDC President professional services on a contractual basis.
- The MOU would be drafted based on examples from other communities in NC.
- Jason Semple, as Economic Development Director, would receive all Martin County employee benefits, including participation in the NC Local Government Retirement System and the State Health Plan.

No action was requested at this time. The Board of Commissioners was asked to consider the proposed arrangement during the 2019-20 budget development process.

County Manager Bone stated no motion was needed, but Commissioner Lilley suggested taking a vote on the matter tonight to provide clarity and approval for the EDC Board. Commissioner Lilley made a MOTION to endorse the Memorandum of Understanding between the Martin County EDC and Martin County Board of Commissioners regarding the employment of Economic Development Office Director, with a SECOND from Commissioner Smith.

County Manager Bone stated the MOU would still have to be drafted, and would be brought before the Board for final approval at a future date.

Memorandum of Understanding between USDA NRCS (Natural Resources Conservation Service), NC Department of Agriculture (Division of Soil and Water Conservation), the Martin Soil and Water Conservation District and Martin County

USDA NRCS (Natural Resources Conservation Service), NC Department of Agriculture (Division of Soil and Water Conservation), the Martin Soil and Water Conservation District and Martin County partner to provide soil and water conservation services to Martin County farmers and property owners. Each agency brings their own resources to the table.

The Martin County Soil and Water Conservation District is part of a grass-root partnership charged with natural resource conservation in Martin County. The Martin County District is governed by five supervisors that sit on the District Board. The District promotes conservation and improvement of the soil, water, wildlife, forest and other natural resources within Martin County. It also offers environmental education programs and resources to public, private, and home schools as well as to civic groups and organizations.

NRCS helps America's farmers, ranchers and forest landowners conserve the nation's soil, water, air and other natural resources. All programs are voluntary and offer science-based solutions that benefit both the landowner and the environment. NRCS also provides various financial programs to property owners. NRCS staff works hand-in-hand with the Martin County Soil and Water Conservation District staff on a daily basis.

The NC Division of Soil and Water Conservation works with the Soil and Water Conservation District Boards from each county and cooperates with federal, state and local partners to administer a comprehensive statewide program to protect and conserve the state's soil and water resources.

Martin County works with the Soil and Water Conservation District Board and provides funding for local staff and programs.

Soil and Water District Technician Lynn Whitehurst stated the Memorandum of Understanding had been in place for over 20 years, and was reviewed by all parties every five years.

The presented Memorandum of Understanding (MOU) further defines the relationship between the agencies. It had already been approved by the Martin County Soil and Water Conservation District.

Commissioner Smith made a MOTION to approve the Memorandum of Understanding between USDA NRCS (Natural Resources Conservation Service), NC Department of Agriculture (Division of Soil and Water Conservation), the Martin Soil and Water Conservation District and Martin County (*entered into these minutes by reference title*), with a SECOND from Commissioner Ayers. The motion was APPROVED unanimously.

Purchase of Edna Andrews School Property

County Manager David Bone recalled the Town of Hamilton had expressed interest in acquiring the Edna Andrews School property in Hamilton. As a result, the Board of Education directed Superintendent Chris Mansfield on November 5, 2018 to send a letter to the Board of Commissioners to ask if the County is willing to assume ownership of the Edna Andrews School property in Hamilton.

The disposition of school property is governed by NC General Statute § 115C-518.

“...Provided, when any real property to which the board holds title is no longer suitable or necessary for public school purposes, the board of county commissioners for the county in which the property is located shall be afforded the first opportunity to obtain the property. The board of education shall offer the property to the board of commissioners at a fair market price or at a price negotiated between the two boards. If the board of commissioners does not choose to obtain the property as offered, the board of education may dispose of such property according to the procedure as herein provided...”

The Board of Commissioners agreed to acquire the property at its November 14, 2018 meeting.

The statute required the Board of Education to offer the property to the Board of Commissioners at a fair market price or at a price negotiated between the two boards.

A price of \$60,000 had been negotiated for the Edna Andrews property.

Pursuant of NC G. S. §115C-518, the Board of Commissioners is asked to exercise its option to obtain from the Martin County Board of Education the Edna Andrews School property in Hamilton, NC “As Is” for the negotiated price of \$60,000 and to authorize the Chairman, County Manager and County Attorney to execute any and all documents related to this purchase.

Commissioner Smith made a MOTION to approve the purchase of the Edna Andrews School property for \$60,000, with a SECOND from Commissioner Ayers. The Board APPROVED the motion unanimously.

Purchase of Former Williamston Middle School Property

County Manager Bone recalled the Board of Education directed Superintendent Chris Mansfield at its August 7, 2017 Meeting to send a letter to the Board of Commissioners to ask if the County is willing to assume ownership of the former Williamston Middle School.

The disposition of school property is governed by NC General Statute § 115C-518.

“...Provided, when any real property to which the board holds title is no longer suitable or necessary for public school purposes, the board of county commissioners for the county in which the property is located shall be afforded the first opportunity to obtain the property. The board of education shall offer the property to the board of commissioners at a fair market price or at a price negotiated between the two boards. If the board of commissioners does not choose to obtain the property as offered, the board of education may dispose of such property according to the procedure as herein provided...”

The statute required the Board of Education to offer the property to the Board of Commissioners at a fair market price or at a price negotiated between the two boards.

A price of \$40,000 had been negotiated for the former Williamston Middle School property. The price was lower because the property hadn't been used for a longer period of time.

Commissioner Lilley made a MOTION to approve the purchase of the former Williamston Middle School property for \$40,000, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

Termination of Inter-Local Agreement Concerning Payment of Lease for Public Defender's Office for Judicial District #2

In November of 2012, the Martin County Board of Commissioners approved an inter-local agreement to help pay a lease for a Public Defender's Office for District 2 in Beaufort County. Andrew Womble, the Chief Public Defender for District 1 (which includes Dare, Gates, Chowan, Perquimans, Pasquotank, Camden and Currituck Counties) also supervises the Public Defender's Office in District 2. A portion of cases is still handled by court-appointed attorneys.

The method for providing facilities for such court-related facilities (such as Public Defender's Offices) is described in the NC General Statutes. NC General Statute 7A-302 states the county is responsible for paying the cost for such facilities.

Clerk of Court Tonya Leggett recalled in 2012, Beaufort County, the Public Defender's Office and Chief Superior Court Judge Sermons requested the counties in District 2 help Beaufort County pay for the lease of office space for the proposed Public Defender's Office in Beaufort County.

The initial lease was for term of two years at a cost of \$2,650 per month (\$31,800 per year). The division of the cost of the lease had been based on each county's pro rata share of population. With Martin County making-up approximately 25% of the district's population, the Martin County share was approximately \$7,950 per year. The fees had been paid out of the court facility fees collected by the county.

Clerk of Court Tonya Leggett stated she learned in December 2018 that the Public Defender's office was moving into a building owned by Beaufort County, meaning there was no longer a lease or lease payment needed.

The Board of Commissioners was initially asked to vote to terminate the 2012 inter-local agreement concerning the lease payment for the Public Defender's Office and authorize the cessation of lease payments under the agreement. However, County Manager Bone and Clerk of Court Tonya Leggett received information on the day of the meeting from Beaufort County Manager Brian Alligood that before the county purchased the building for the specific purpose of the public defender's office. Beaufort County would like Martin County to continue to pay the lease payment to reimburse Beaufort County for the cost to purchase and remodel the building.

Clerk of Court Tonya Leggett stated she didn't have an issue with this because of the great benefit citizens of Martin County receive from the Public Defender's office (cases handled much faster, defendants receiving great representation, etc.). Clerk of Court Tonya Leggett suggested if Martin County continue send payments, Martin County should have firm documentation of the cost of the building and the cost of the remodel, and once that amount has been paid back, the payments should stop.

County Manager Bone noted the lack of communication regarding the purchase of the property by Beaufort County. Ideally, there would have been an amendment to the original agreement. Commissioner Smith voiced his concerns regarding facilities in other counties, stating would be more favorable to pay a per capita fee to utilize such a facility.

When Commissioner Smith asked about Tyrell and Hyde County Clerks, Clerk of Court Leggett stated Tyrell County does not receive services out of Beaufort County, so they were inclined to withdraw from the agreement completely. Clerk of Court Leggett had not spoken with the Clerks from Washington or Hyde Counties.

Ms. Leggett recommended working with Beaufort County on this situation because of the great services that the citizens of Martin County receive from that office. Martin County does provide space for the District Attorney's office. Vice Chairman Bond asked if there was room in the Martin County Governmental Center to provide space for the public defender's office. Clerk Leggett said there was not.

Commissioner Lilley asked if a decision had to be made tonight. Commissioner Lilley suggested waiting 30 days before making a decision as to whether or not the lease agreement actually needed to be terminated.

The Board decided to table the issue and readdress at the February 2019 meeting.

Recommendations for Appointment/Reappointment to the Mid-East Commission Board

On January 10, 2018, Ms. Theresa Harris, Executive Administrative Assistant with Mid-East Commission sent correspondence regarding appointments/reappointments to the Mid-East Commission Board. The current Martin County Representatives were:

- Commissioner Ronnie Smith, Commissioner Representative
- Commissioner Dempsey Bond, Jr., Alternate Commissioner Representative Designee
- Mr. Willie Peele, Citizen Representative

The terms for Commissioner Smith, Mr. Peele, and Commissioner Bond ended on December 31, 2018.

Commissioner Ronnie Smith had not had the opportunity to speak with Mr. Peele regarding his reappointment. Further recommendations would be brought before the Board of Commissioners at the February 2019 meeting.

Commissioner Lilley made a MOTION to recommend reappointment of Commissioner Ronnie Smith and Vice Chairman Bond (Alternate) to the Mid-East Commission Board, with a SECOND from Commissioner Ayers. The Board APPROVED the motion unanimously.

Budget Amendment(s)

Budget Amendment #14

The N.C. Department of Transportation plans to upgrade Prison Camp Road (State Road 1142) from NC-903 to State Road 1182 (East College Road, MCC). The project involves 9.6 miles of road at an estimated cost of \$25.8 million. Construction of the project is scheduled to begin in 2020.

Martin County has water utility infrastructure along this corridor. Some of this infrastructure needs to be relocated, due to the widening project. Engineering plans will be required. NCDOT provided the option of allowing their contract engineers to provide this service, or Martin County could have its engineering consultants provide the service, and NCDOT will reimburse Martin County for the engineering services. Martin County informed NCDOT that it wanted The Wooten Company to perform this work.

The Wooten Company had to prepare an estimate, broken down as to the estimated cost of preliminary engineering, overhead rate, job classification pay rate, indirect cost rates, cost of capital rate and estimated man-day hours, all in sufficient detail to provide NCDOT a reasonable basis for analysis. NCDOT then had to approve The Wooten Company's estimate and scope of work, which it has.

The Board passed the Engineering Services Agreement between The Wooten Company and Martin County that outlines the scope of services and contractual relationship for this project at the November 14, 2018 meeting. This agreement has also been approved by NCDOT.

Finance Director Cindy Ange stated Budget Amendment #14 would account for the engineering fees and reimbursement from NCDOT.

Commissioner Smith made a MOTION to approve Budget Amendment #14, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

BUDGET ORDINANCE AMENDMENT-14

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend Water District #2, the expenditures are to be changed as follows.

	Increase	Decrease
Operations		
Professional Fees	\$ 112,819	

This will result in an increase of \$112,819 in the expenditures of Water District #2. To provide an increase in the revenues for the above, the following revenues will be changed.

Reimbursement from DOT \$ 112,819

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Budget Amendment #15

The disposition of school property is governed by NC General Statute and requires the Board of Education to offer the property to the Board of Commissioners at a fair market price or at a price negotiated between the two boards.

The Martin County Board of Education offered to sell the Martin County Board of Commissioners Edna Andrews Elementary School for \$60,000 and Williamston Middle School for \$40,000. Finance Officer Cindy Ange stated Budget Amendment #15 would account for these funds.

Commissioner Smith made a MOTION to adopt Budget Ordinance #15, with a SECOND from Commissioner Lilley. The motion was APPROVED unanimously.

BUDGET ORDINANCE AMENDMENT-15

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Commissioners		
Capital Outlay	\$ 100,000	

This will result in an increase of \$ 100,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance	\$ 100,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Budget Amendments #16 & #17

At the November 14, 2018 meeting of the Martin County Board of Commissioners, the Board approved additional administration fees for two CDBG projects involving AR Textiles and Weitron. The total additional fees are \$17,000.

Finance Director Cindy Ange stated Budget Amendment #16 appropriates the funds to be used for administration, and Budget Amendment #17 transfers the funds from the general fund.

Commissioner Smith made a MOTION to adopt budget ordinances #16 & #17, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

BUDGET ORDINANCE AMENDMENT-16

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the Program Grant Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Administration	\$ 17,000	

This will result in an increase of \$17,000 in the expenditures of the Program Grant Fund. To provide for an increase in revenue for the above, the following revenues will be changed.

Transfer from the General Fund \$ 17,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

BUDGET ORDINANCE AMENDMENT- 17

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Transfers		
Program Grant Fund	\$ 17,000	

This will result in an increase of \$17,000 in the expenditures of the General Fund. To provide for an increase in revenue for the above, the following revenues will be changed.

Fund Balance Appropriation	\$ 17,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Budget Amendment #18

Finance Director Cindy Ange stated the Martin County ABC Board awarded \$3,500 and the Jamesville Methodist Church awarded \$100 to the Martin County Sheriff's Office to be used for the DARE (Drug Abuse Resistance Education) program. DARE is an education program that seeks to prevent the use of controlled drugs, membership in gangs and violent behavior. Students who enter the program sign a pledge not to use drugs or join gangs and are instructed by a Martin County deputy using an interactive in-school curriculum which lasts 12 weeks.

Vice Chairman Bond made a MOTION to adopt budget amendment #18, with a SECOND from Commissioner Smith. The Board APPROVED the motion unanimously.

BUDGET ORDINANCE AMENDMENT-18

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
Public Safety		
Sheriff	\$ 3,600	

This will result in an increase of \$3,500 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Restricted Intergovernmental \$ 3,600

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

Budget Amendment #19

Martin County’s 2008 Ford Expedition was involved in an accident on November 26, 2018 and has been declared a total loss. The truck was originally purchased in June 2008 for \$31,953. The insurance proceeds will be \$6,725.

The County received a quote from Feyer Ford utilizing the government fleet rate for a 2019 Ford Expedition in the amount \$37,129. The quote was good until January 31, 2019, when the discount rate for the government would be reduced, increasing the price of the vehicle.

The budget amendment would include additional funds for tax and tags.

Commissioner Smith made a MOTION to adopt budget amendment #19, with a SECOND from Vice Chairman Bond. The motion was APPROVED unanimously.

BUDGET ORDINANCE AMENDMENT-19

BE IT ORDAINED by the Board of Commissioners of Martin County, North Carolina, that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2019.

Section 1. To amend the General Fund, the expenditures are to be changed as follows.

	Increase	Decrease
General Government		
Commissioners	\$ 39,000	

This will result in an increase of \$39,000 in the expenditures of the General Fund. To provide an increase in the revenues for the above, the following revenues will be changed.

Fund Balance	\$ 39,000
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Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Finance Officer for their direction.

BOARD REPORTS / COMMISSIONERS’ COMMENTS – None

A brief recess was taken around 8:18 p.m.

CLOSED SESSIONS

N C G. S. §143-318.11(a) (6) Personnel

At 8:24 p.m., Vice Chairman Bond made a MOTION to enter closed session, in pursuant of N C G. S. §143-318.11(a) (6) Personnel, with a SECOND from Commissioner Smith. The Board APPROVED the motion unanimously.

At 8:28 p.m., Commissioner Smith made a MOTION to go out of closed session, in pursuant of N C G. S. §143-318.11(a) (6) Personnel, with a SECOND from Vice Chairman Bond. The Board APPROVED the motion unanimously.

No action was taken in open session.

ADJOURNMENT

With no further business to discuss, Vice Chairman Bowen made the MOTION to adjourn at 9:15 p.m., with a SECOND by Commissioner Bond. The Board APPROVED the motion unanimously.

The Martin County Board of Commissioners' next regular meeting would be Monday, December 3, 2018 at 9:00 a.m. in the Commissioners' Board Room of the Martin County Governmental Center, 305 East Main Street, Williamston, North Carolina.

Tommy Bowen, Chairman

Jessica Godard
Clerk to the Board