



Martin County Department of Social Services
Post Office Box 809
Williamston, North Carolina 27892
(252) 789-4400 – Office (252) 789-4409 – Fax

JOB ORDER

DATE: JUNE 21, 2018

**POSITION AVAILABLE: SOCIAL WORKER III/IAT-INVESTIGATIONS,
ASSESSMENT, TREATMENT**

SALARY GRADE: 69

**BEGINNING SALARY: \$37,365-\$55,158 (FOR A FULLY QUALIFIED
APPLICANT)**

TYPE OF POSITION: PERMANENT /FULL TIME

HOURS OR WORK: 8:00 A.M.-5:00 P.M. AND ON CALL AS SCHEDULED

UNIT: CHILDREN'S SERVICES

DUTIES AND RESPONSIBILITIES:

Work in this position includes providing protective, investigative, and case management services for children who are at risk for neglect and/or abuse. Employee provides social work services including treatment and immediate response to crisis situations for at-risk children in complex situations. Work involves investigation of alleged neglect and abuse, substantiation of the alleged neglect or abuse as prescribed by federal and state guidelines, providing expert testimony in court hearings, and following up with case management and preventive services for children and families.

Employee may be called upon in case of a disaster, either man-made or natural, to serve the citizens of Martin County in ways other than listed above. These other duties will take precedence over duties described in this job announcement.

KNOWLEDGE, SKILLS, AND ABILITIES:

Through knowledge of social work principles, techniques and practices and their application to complex casework, group work, and community problems. Considerable knowledge of a wide range of medical, behavioral and psychosocial problems and their treatment. Considerable knowledge of governmental and private organizations and community resources. Considerable knowledge of the laws, regulations and policies which govern the program. Considerable knowledge of family and group dynamics and a

range of intervention techniques. Ability to establish rapport with a client; ability to establish and maintain effective working relationships with members of case load and their families as well as civic, legal, medical, social and religious organizations.

MINIMUM TRAINING AND EXPERIENCE:

Master's degree in social work from an accredited school of social work; bachelor's degree in social work from an accredited school of social work and completion of the Child Welfare Collaborative; bachelor's degree in social work from an accredited school of social work and one year directly related experience; four year degree in a human services field plus two years directly related experience; four year college or university degree plus three years of directly related experience.

Bilingual in English and Spanish a plus.

SPECIAL REQUIREMENTS:

Must live within one hour's drive to the office; must possess and maintain a valid North Carolina driver's license; must have access to a vehicle. Must submit an official college transcript. A work against candidate will be considered.

TO APPLY:

Anyone interested in applying for this position must submit a typed NC State Application (PD-107) including a complete job history to:

Martin County Department of Social Services
Attn: Letecia Loadholt
Post Office Box 809
305 East Main Street
Williamston, NC 27932

An official college transcript is required with application. Unsigned applications will not be reviewed.

These applications may be submitted via mail or in person. Individuals interested that are out of the area can submit a completed application via fax at: (252) 789-4409, Attn: Letecia Loadholt. **ALL ORIGINALS MUST BE MAILED.**

UNSIGNED APPLICATIONS WILL NOT BE ACCEPTED.

CLOSING DATE: JULY 5, 2018

MARTIN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER