

MARTIN COUNTY



TRANSIT

JOB ORDER FOR THE NC WORKS CAREER CENTER

DATE: 10/31/2018

AGENCY: Martin County Transit

POSITION: Transit Driver (Two Positions)

TYPE OF POSITION: **Part Time**

HOURS OF WORK: Varies based on trip schedules and bus washing schedules

RATE OF PAY: **\$10.00 per hour**

DUTIES AND RESPONSIBILITIES:

Employee is responsible for the safe transportation of Human Service Agency clients and General Public clients to medical appointments, shopping locations, etc. This employee when not operating a vehicle will be washing buses and vans.

PHYSICAL REQUIREMENTS:

- Applicant must be in sound physical and mental condition.
- Must have vision in eyes, normal depth perception, and normal peripheral vision and be free of any disease or condition that could impair vision.
- Must have adequate hearing to assure safe response to horns, sirens, etc.
- Must not be addicted to the use of alcohol, narcotics or habit-forming drugs.
- Must have a doctor complete a physical exam 12 months prior to employment.
- Must be able to physically assist passengers in an evacuation from the bus or van.

AGE: **Applicants must be at least 21 years of age.**

LICENSING:

- **Must currently have a valid North Carolina Commercial Driver's License (CDL)**
- **Must have a P endorsement (passenger)**
- Two years of experience as a CDL licensed driver is preferred.
- Must have a good driving record with no Driving Under the Influence, reckless driving, and railroad crossing violations, or leaving the scene of an accident.

Applicant must pass a criminal records check and a drug/alcohol screening for a safety sensitive position.

Applicant must be able to work with the public; must be able to learn quickly the roads of Martin County and be able to read both local and state maps. Applicant must be able to read and comprehend all the posted traffic signs. Applicant must be able to obey all traffic laws and safely operated a bus or van. Applicant must be able to read, comprehend, and correctly apply safety policies and protocols.

**HOW TO APPLY:**

Anyone interested in applying for this position may mail a typed NC State Application (PD-107) from <https://oshr.nc.gov/documents/nc-state-government-application-employment-pd-107> including a complete job history to:

**Martin County Transit**  
**Attention: Frank Halsey Jr.**  
**P.O. Box 809**  
**Williamston, NC 27892**

Unsigned applications will not be reviewed. These applications may also be submitted in person at the Administrative Office of Martin County Transit located at 205 East Main Street Williamston, N.C. Individuals interested that are out of the area can submit a completed application via fax at: (252) 789-4489, “Attention: Frank Halsey Jr.”

**ALL TYPED SIGNED ORIGINALS MUST BE MAILED.**

Appointment for interviews will be made by Martin County Transit.

**CLOSING DATE: Open until filled.**

**Martin County is an Equal Opportunity Employer.**